

Instructions for parents to give tutors access to school records:

1. Download Teachers Only Tutoring school release form
2. Fill out the form with the name(s) of the tutor(s) who are authorized to access the school records.
3. Sign and date the form.
4. Make a copy of the form for your records.
5. Submit the form to the school administration office.
6. Confirm with the tutor(s) that they have received access to the school records.